

# HOLTON PARISH COUNCIL

Councillors are summonsed to the Meeting of Holton Parish Council on

**Monday 12<sup>th</sup> June 2017 7.30 pm**

in Holton Village Hall Committee Room

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and also if possible visit the sites. Planning applications may be viewed:

- a. On the SODC website at [www.southoxon.gov.uk/planning/ApplicationList.jsp](http://www.southoxon.gov.uk/planning/ApplicationList.jsp)
- b. By prior arrangement with the clerk. (01865 872334)

## **AGENDA**

### OPEN FORUM

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 8<sup>th</sup> May 2017 (copies herewith) circulated to all Councillors prior to the meeting.
3. **Matters arising from the Minutes:-**  
Register of Members' Interests – Brian Pridmore and Anthony Yeates  
Notice Board  
Adopt Policy on Grants  
Website
4. **Road Safety, Traffic, Road and Highway Matters**  
Village reports – Fix my street – Village maintenance  
Highways and entrances  
Report on Road Safety Survey – actions.
5. **Financial Matters**
  - a. **Accounts submitted for payment:**

|  |        |
|--|--------|
| Clerk's Salary June                              | 361.25 |
| Clive Laman Village maintenance May              | 217.50 |
| Holton Village Hall May 8 2017                   | 13.00  |
| Holton VH hire for Road Safety comm.15/05/17     | 6.50   |
| Holton VH hire main hall – Annual Parish Meeting | 22.00  |
| R. Taylor Orchard 5 & 19 May                     | 144.00 |
| R. Taylor Churchyard 5 & 19 May                  | 171.43 |

|                                    |       |
|------------------------------------|-------|
| Annual Parish Meeting refreshments | 26.61 |
| 20's Plenty Posters/stickers       | 13.50 |

Grant to Wheatley Park School £50.00

**b. Bank balances after paying above cheques and monies received**

**Current: £1366.85**

**Deposit: £8423.70**

**c. HMRC payments of £363.97 and £355.75**

No response since acknowledgement received 20 March 2017.

**d. Report of Internal Audit carried out on 1<sup>st</sup> June 2017**

**g. External Audit starts 26 June 2017**

**h. Period for the exercise of Public Rights – Accounts for y/e 31 March 2017**

Commence on 20 June 2017 and end on 31 July 2017.

**i. Bank signatories updated**

**6. District/County Councillor Report**

**7. Neighbourhood Plan**

Response and comments by 30 June 2017.

**8. Local Plan**

**9. Oxford Brookes**

Residents' Meeting 6 June – Anthony Yeates

Wheatley Campus Re-development – Public Consultation Event 20 June.

**10. Planning Applications**

P17/S1900/HH. Church Farm House, Holton. OX33 1PR

Proposed extension and roof conversion to existing flat.

P17/S1473/HH. Ashfield House, Holton. OX33 1PS

Proposed two storey rear extension to provide additional bedrooms and new living room. Internal alterations to create new kitchen area and new cloakroom. Existing house externally rendered on ground floor with larch horizontal boarding above.

Windows replaced with new casement windows.

P17/S2042/HH. The Reading Room, Holton. Oxford.

Second storey side and rear extension over existing plus single storey rear extension.

*Details to follow.*

- 11. Planning Decisions: South Oxfordshire District Council**  
P17/S1125/HH. Victoria Cottage, Holton. OX33 1PS.  
Replacement of existing garden room to rear elevation with the erection of an oak framed garden room. **Granted**
- 12. Reports:**  
Annual Parish Meeting Thursday 25<sup>th</sup> May – Report and actions.  
Holton Village Hall Annual Meeting June 5<sup>th</sup> 2017  
Social Media Workshop 17<sup>th</sup> May – Robert Barter  
NAG Meeting 17<sup>th</sup> May – Report Liz and Fred Dike  
OALC Courses  
Wheatley Playing Fields Trust Steering Group 30<sup>th</sup> May – Brian Pridmore
- 13. Publications/Letters and forthcoming events**  
SODC Town and Parish Forum 5<sup>th</sup> July 6-9.00 pm Spread Eagle, Thame.  
Registration of an existing business address – David Einig
- 14. Items for discussion and/or referral to a future meeting.**  
Re-arrange November PC meeting – committee room unavailable on 13<sup>th</sup> November or that week.
- 15. Date of next meeting** - Monday 10<sup>th</sup> July 2017

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**