

# HOLTON PARISH COUNCIL

Councillors are summoned to the Meeting of Holton Parish Council on

**Monday 13<sup>th</sup> January 2025**

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 11th November 2024 and Monday 9<sup>th</sup> December 2024**
3. **Declarations of Interest**
4. **Vacant Position for Parish Councillor to be filled by Co-option.**

### **OPEN FORUM -**

5. **District and County Councillor Reports**
6. **Matters arising from the Minutes**
7. **Traffic, Road and Highway Matters**

Road Safety Group

Update on 20mph extension. Weight Restrictions/Not suitable for HGVs. Highways Meeting held on 23<sup>rd</sup> December 2024.

Maintenance and overgrown hedges (owners). Tractor Hedge Cutter visit to village. Highways Engagement Meeting – Tuesday 21<sup>st</sup> January 2025 2.99 pm. Super Users Mel and Clive to attend. Highways problems to discuss. Surface water on road issues, drainage issues at Holton Turn and Waterperry T Junction.
8. **Financial Matters**
  - a. **Payments** **VAT incl.**

Clerk's salary January 2025	533.70
Holton Village Hall Hire Oct/Nov/Dec	38.50
Microsoft 365 Annual Fee Cloud Storage	19.99
Land Registry Title Deed	14.00
Hugo Fox Annual sub. Hosting and emails	143.86
Amazon Black Printer Ink	34.33

- b. **Bank balances after paying the above and monies received.**  
Deposit £ 13,596.21      Current £ 1,120.22
- c. **Monthly Bank Reconciliation.**
- d. **Holton Parish Council Risk Assessment 2025 – updated and circulated.**
9. **Contract of Employment and Job Description**  
Contract signing Clerk and Parish Council. Policies on website.
10. **Updated Model Financial Regulations circulated.**
11. **Churchyard extension land** -  
Work carried out on 7/8/10 January 2025.
12. **Brookes Liaison Committee**
13. **Planning Applications:**  
P24/S3828/FUL. Slaymaker, Holton, OX33 1PR  
Retrospective application for the relocation of barn from position approved by consent P05/W0463.
- P24/S4002/LDE. John Watson School, Wheatley Park School Campus, Holton . Ox33 1QH.  
Wooden hexagonal gazebo for educational outdoor learning.
14. **Planning Decisions: South Oxfordshire District Council**  
None as of 8<sup>th</sup> January 2025.
15. **Reports**  
**Holton Village Hall:** Annual Accounts y/e 31 December 2024 completed and made available at the meeting. Hall 50<sup>th</sup> Birthday Celebrations October 2025 Request for funding from PC to help with the expenses of the Celebration Event. Film Night Wicked Little Letters 31<sup>st</sup> January 2025.
- Orchard Committee:** Winter Pruning Workshop to be held on Saturday 8<sup>th</sup> February 2025 10.00 am start.
17. **Publications/Letters and forthcoming events**
18. **Items for discussion and/or referral to a future meeting**
19. **Date of Next Meeting:** Monday 10<sup>th</sup> February 2025