

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 8th April 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies:**
2. **To confirm the Minutes of the Meeting of the Council held on Monday 11th March 2024.**
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Village Litter Blitz – Held on Sunday 24th March report.
Road Safety Group – awaiting volunteers.
Super users monthly report
20 mph speed limit extension.
7. **WP School Access Gate.**
8. **Financial Matters**
 - a. **Payments** **VAT incl.**

Clerk's salary	515.00
OALC Membership	168.00
Richard Taylor Orchard	196.80
Richard Taylor Churchyard	211.20
Richard Taylor Village	90.00
 - VAT reclaim £901.84 received 14th March 2024**
 - b. **Bank balances after paying the above and monies received 02/04/2024**
Deposit £6,637.88 Current £827.49
Plus Precept due £10,164.00

- c. **Monthly Bank Reconciliation.**
- d. **Holton Parish Council Annual Accounts y/e 31/03/2024 circulated.**
Annual Governance Statement and Accounts – Internal Audit and External Audit to be completed.
9. **Contract of Employment and Job Description - Update**
Clerk's Contract of Employment with Employment Policies and Job description.
10. **Churchyard extension land**
11. **Brookes Liaison Committee**
Bulmers land proposed footpath. EOI form completed for Community Infrastructure Grant.
12. **Planning Applications:**
P24/S1030/FUL. Land west of Oxford Brookes University Wheatley Campus off Holton Park Drive to Wheatley Campus. Access and associated works from Holloway Road and Holton Park Drive to Wheatley Campus.
13. **Planning Decisions: South Oxfordshire District Council**
P23/S1723/FUL Site at the entrance to the track to Warren Farm, Holton.
Construction of three bedroom house. **Granted**
14. **Annual Parish Meeting – Thursday 23rd May 2024**
Parish Council Chairman's Report.
Invitees: Savills/Crest Nicholson presentation. Holton Village Hall, Dr Rogers Trust, Victoria Reading Room, AOB.
15. **Annual Meeting of Holton Parish Council – Monday 13th May.**
16. **Reports:**
Holton Village Hall Management Meeting Andy Murray
Orchard Committee: Fixing and position of teak bench. Arrange ROSPA Annual Play Inspection
15. **Publications/Letters and forthcoming events**
Gov.uk Domain
16. **Items for discussion and/or referral to a future meeting**
17. **Date of next meeting** - Monday 13th May 2024

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT