

HOLTON PARISH COUNCIL

Councillors are summonsed to the Meeting of Holton Parish Council on

Monday 9th September 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 8th July 2024.**
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Road Safety Group – Report in September HWW News. Meeting 17th September.
Road Safety Scarecrows October.
Verge maintenance

7. **WP School Access Gate.**

Financial Matters

- a. **Payments** **VAT incl.**

August

Clerk's salary August 2024	514.80
Richard Taylor village grass cutting July	90.00
Richard Taylor village maintenance vision splays July	84.00
Richard Taylor Orchard July	196.80
Richard Taylor Churchyard July	211.20
Amazon Printer Inks b/w and colour	75.29
Rospa Annual Play Inspection	93.60

September

Clerk's Salary September 2024	514.80
Winkworth Sherwood Final fee transfer of land	664.80
Public Works Loan September 23 rd 2024	859.33

Richard Taylor Village Green August	135.00
Richard Taylor Orchard August	295.20
Richard Taylor Churchyard August	316.80
Richard Taylor Orchard Hedges/Long grass Sept.	120.00

Precept Received 5th September 2024 - £10,164.00

- b. Bank balances after paying the above and monies received 02/09/2024**
Deposit £18,036.92 Current £1,712.45
- c. Monthly Bank Reconciliation.**
- d. Holton Parish Council Annual Accounts y/e 31/03/2024.**
Annual governance and Accounts with Auditor Moore & Co. Information on the grants and the play equipment costs requested.
- 9. Contract of Employment and Job Description**
Health and Safety Policy. Grievance and Disciplinary Policy.
Contract of Employment agreed by Clerk subject to minor amendments to be discussed and final draft to be circulated.
- 10. Churchyard extension land - Mark of recognition of the gift from the Hunts. Parish Council ongoing involvement with the project.**
- 11. Brookes Liaison Committee**
Last meeting on 6th August report.
Village Public Meeting on 8th August re. Response to Planning Application at Holton Park Reserved Matters.
Bulmers' land proposed footpath – no progress to report
- 12. Planning Applications:**
Appeal lodged against the Enforcement Notice at St. Andrew's Field, Holton.
- 13. Planning Decisions: South Oxfordshire District Council**
None as of 02/09/2024
- 14. Website migration and .gov.uk domain**
Final draft ready to go live. .gov.uk Domain awaiting Registration with Hugo Fox. Cancel TEEC web provider. Correspondence regarding .gov and timescale.
- 15. Reports**
Holton Village Hall: Excellent Village Orchard BBQ in August. Afternoon Teas continue to be popular and are held fortnightly. Film Night 20th September 'Phantom of the Open', Apple Pressing Afternoon/Road Safety Scarecrow Competition Judging/Small archive exhibition on Saturday 5th October.

Orchard Committee: Summer Pruning Workshop held in July and playground inspection in July. To organise a Orchard Committee meeting.

Victoria Reading Room Charity – The Charity has been closed and the bank account closed and the balance of £3176.12 transferred to the Holton Village Hall Deposit Account.

16. **Publications/Letters and forthcoming events**
Updated Financial Regulations to be circulated .
17. **Items for discussion and/or referral to a future meeting**
18. **Date of next meeting** - Monday 14th October 2024