

# HOLTON PARISH COUNCIL

Councillors are summonsed to the Meeting of Holton Parish Council on

**Monday 9<sup>th</sup> December 2024**

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies** Andy Murray
2. **To confirm the Minutes of the Meeting of the Council held on 11th November 2024.**
3. **Declarations of Interest**
4. **Vacant Position for Parish Councillor to be filled by Co-option.**

**OPEN FORUM** - Carol Johnston and Mel Ault representatives of St Bartholomews PCC re. grant funding of Churchyard extension.

5. **District and County Councillor Reports**

6. **Matters arising from the Minutes**

7. **Traffic, Road and Highway Matters**

Road Safety Group – Report. Road safety scarecrows – winner.

Update on 20mph extension. Weight Restrictions/Not suitable for HGVs

Maintenance and overgrown hedges.

Highways Engagement Meeting – Tuesday 21<sup>st</sup>

January 2.00 pm Holton Village Hall

8. **Financial Matters**

- a. **Payments**

**VAT incl.**

**November**

Clerk's salary December 2024

514.80

Richard Taylor Mowing Nov.

90.00

Richard Taylor Orchard Nov

98.40

Richard Taylor Churchyard

105.60

OALC Clerk's Course

66.00

Wheatley Park School Prize

50.00

Hugo Fox Website Build	238.80
Amazon Printer Inks Colour/Bw.	71.79
SLCC Membership 2025	150.00
HWW News Contribution	450.00

b. CIL Annual monitoring report completed – also included, as requested photo of Orchard Play Equipment.

c. **Bank balances after paying the above and monies received.**  
**Deposit £ 14,583.87      Current £ 985.10**

d. **Monthly Bank Reconciliation.**

e. **Precept 2025/2026**

9. **Contract of Employment and Job Description**

Contract with queries and all policies circulated for comment.

10. **Updated Model Financial Regulations circulated**

11. **Churchyard extension land** -

Work to clear selected trees from site 9<sup>th</sup> and 10<sup>th</sup> January 2025 – Arbor Trees.  
 Discuss funding.

13. **Brookes Liaison Committee**

Meeting of Thursday 14<sup>th</sup> November postponed – next meeting to be arranged.  
 Bulmer's land footpath.

13. **Planning Applications:**

P24/S3762/LDE. Home Farm House, Holton. OX33 1QA  
 Certificate of Lawful Development for the existing use of land for residential purposes in connection with the dwelling Home Farm House, Holton, erection of garage and formation of area of hardstanding.

14. **Planning Decisions: South Oxfordshire District Council**

None as of 3<sup>rd</sup> December 2024

15. **Website migration and .gov.uk domain**

.Gov. emails and website.

16. **Reports**

**Holton Village Hall:** Afternoon Tea 12<sup>th</sup> December, Hall 50<sup>th</sup> Birthday Celebrations October 2025. Film Night Wicked Little Letters 31 January 2025.

**Orchard Committee:** Winter Pruning Workshop to be organised for late January.  
 Orchard committee transferred to Holton Parish Council. until 21 December 202

**17. Publications/Letters and forthcoming events**

Change of property name from Oak Close Cottage to The Gray House.

Oxfordshire County Council Tree Service to carry out a range of tree care operations in Holton before the end of the financial year.

**18. Items for discussion and/or referral to a future meeting**

**19. Date of next meeting** - Monday 13<sup>th</sup> January 2025