

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 12th February 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies:** Allan East
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 8th January 2024.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports** Circulated
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Road Closure for water connection work at The Studio, Slaymaker 4 March – 7 March
Road Safety concerns at Church Farm bend raised by Ian Beach.
Village Litter Blitz – SODC Keep Britain Tidy Great British Spring Clean from 15 March to 31 March.
7. **WP School Access Gate**
 - a. Funding to repair gate handles
 - b. Concerns raised by Barns Close resident
8. **Financial Matters**
 - a. **Payments**

	VAT incl.
Clerk's salary (£515 + £60 backpay)	575.00
Cyan Teak Bench	410.37
Oxford IT (Software issue)	48.00
WPS Gate handles	?166.54

Councillor Grants Received Orchard Bench £515.00
Bus shelter swap shop storage £271.00
Orchard donations 2023 £25.00
 - b. **Bank balances after paying the above and monies received**

Deposit £9,216.09

Current £945.48

- c. **Monthly Cash Reconciliation with Bank Statement**
- d. **Holton Parish Council Debit Card**
Debit card received
- e. **Annual Risk Assessment**
Circulated prior to meeting for discussion
- f. **Envelope with Laptop login and Bank login.**
9. **Contract of Employment**
New Model Contract of Employment and Employment Policies with Clerk.
Job description.
10. **Churchyard extension land**
11. **Brookes Liaison Committee**
Meeting with Savills Monday 26th February
12. **Planning Applications:**
P24/S0215/HH. Leaffield House, Holton. OX33 1PZ
Part single, part two-storey rear extension.
13. **Planning Decisions: South Oxfordshire District Council**
P23/S3417/HH. Oak Close Cottage, Holton. OX33 1PR
Full refurbishment of and new two-storey rear extension to the existing dwelling,
together with an increase in height of the roof of the dwelling and a new build
garage with link. **Granted**
14. **Reports:**
Holton Village Hall Management Meeting Andy Murray
Orchard Committee:
Pruning workshop Saturday January 20th report. Future Summer Pruning workshop
to be arranged. Bench grant received and bench to be delivered on Monday 19th
February. Weekly checks.
Brookes Liaison – Contact Charlie Bulmer re. land - awaiting response.
Meeting with Savills Monday 26th February 6 pm HVH Committee Room. (BP & RWB)
OCC Highways Super Users – Report from Clive Ganczarski and Mel Ault
New Sports Facility Focus Group – Brian Pridmore
15. **Publications/Letters and forthcoming events**
16. **Items for discussion and/or referral to a future meeting**
17. **Date of next meeting** - Monday 11th March

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT