

# HOLTON PARISH COUNCIL

Councillors are summonsed to the Meeting of Holton Parish Council on

**Monday 8th July 2024**

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 10th June 2024.**
3. **Declarations of Interest**

### **OPEN FORUM**

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**  
Road Safety Group – Report on first meeting.  
Verge maintenance
7. **WP School Access Gate.**  
School children and access. Residents of Barns Close.

### **8. Financial Matters**

<b>a. <u>Payments</u></b>	<b>VAT incl.</b>
Clerk's salary July	514.80
Richard Taylor village maintenance May	162.00
Richard Taylor village grass cutting May	90.00
Richard Taylor Church grass cutting May	211.20
Richard Taylor Orchard May	196.80
Richard Taylor Village June	90.00
Richard Taylor Orchard June	196.80
Richard Taylor Churchyard June	211.20
Holton Village Hall Hire for April/May/June	62.00

- b. Bank balances after paying the above and monies received 02/04/2024**  
**Deposit £12,846.22                      Current £884.07**

- c. **Monthly Bank Reconciliation.**
- d. **Holton Parish Council Annual Accounts y/e 31/03/2024 circulated.**  
Annual governance and Accounts with Auditor Moore & Co.  
Notice of Electors Public Rights to inspect the Accounts posted on both Notice Boards and on website.
- 9. **Contract of Employment and Job Description - Update**  
Health and Safety Policy
- 10. **Churchyard extension land** - Update.
- 11. **Brookes Liaison Committee**  
Last meeting on 5<sup>th</sup> June, no future meeting dates as yet.  
Bulmers' land proposed footpath – no progress to report
- 12. **Planning Applications:**
- 13. **Planning Decisions: South Oxfordshire District Council**  
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- 14. **Website migration and .gov.uk domain**  
In progress .
- 15. **Reports**  
**Holton Village Hall:** Orchard Summer BBQ 6.00 pm Friday 2<sup>nd</sup> August,  
**Orchard Committee:** Summer Pruning Workshop Saturday July 20<sup>th</sup> 10am-12 noon.  
Playground annual inspection in July.
- 16. **Publications/Letters and forthcoming events**  
Seating on verges in village
- 17. **Items for discussion and/or referral to a future meeting**
- 18. **Date of next meeting** - Monday 9<sup>th</sup> September 2024